

**MINUTES OF A BUDGET WORK MEETING OF THE GRANTSVILLE CITY
COUNCIL HELD WEDNESDAY, MAY 23, 2001**

Mayor and Council Present: Mayor Merle Cole. Council Members: Byron Anderson, Craig Anderson, Kevin Hall, Justin Linares and Karen Watson.

Appointed officers and employees present: Wendy Palmer, City Recorder, Joel Kertamus, Public Works Director, Doug Anderson, Fire Chief.

Citizens and Guests:

Mayor's Comments: Mayor commented that he went to the High School Construction Trades newly constructed home that this year's class built. Principal Linares mentioned that it is so nice to work with Grantsville City and informed the Mayor that other places do not have as good of working relationship.

DISCUSSION OF THE 2001-2002 FISCAL YEAR PROPOSED BUDGET:

Mayor stated at this time there is no salary increases in this budget. Recorder Palmer informed the Mayor that the Police, Animal Control and the Fire Department have included salary increases in their budget. Mayor stated that the revenue is currently short of covering expenditures by \$140,000. Mayor informed the Council that the revenues would be flat for this year. Recorder Palmer stated that she is estimating 31 homes that will be constructed this year. These 31 homes will effect building permit fees, and impact fees. The Mayor stated that other than operation and maintenance the budget would only include capital projects that we have capital improvement money for. Karen asked about the \$55,000 for safe sidewalk grant. Recorder Palmer stated that we have been approved for this grant. Mayor stated that Property tax would go up slightly. The energy sales tax is a big saver for cash flow. Byron brought out the windfall of cemetery lot sales. The Mayor stated that we budgeted \$12,000 and we received \$32,795.00. Mayor suggested that the difference to be used for special project instead of leaving it in the general fund. Council agreed to move \$30,000.00 to the perpetual care. Kevin asked where the funds are set aside to help pay for a new dump truck. Mayor stated those funds are in 106175, \$81,500. Recorder Palmer informed the Council that this budget would look dramatically different from what they are used to. Recorder Palmer stated that she has been working toward implementing the consolidation of expense accounts so that each department may only have 4 or 5 expense accounts in the budget. Then there will be the activity codes that will be underlying to back up the expense account. So when you look at this budget you will notice a great deal of zero's where there used to be a line item budget. Byron stated that he thought this was a good idea it is easier too not misappropriate with less line items. Byron questioned the interest income increase. Mayor informed the Council that the impact fee funds bump that income up. Impact fees are down because the home construction is down. Increase of the benefits is mostly due to the increase in insurance costs. Byron questioned professional and technical services? Mayor stated it was due to legal fees. Justin suggested that we track Jail fees and not lump it with miscellaneous fees. Justin stated that we should be careful not to combine too much because we are probably at this point, because someone wanted to track things.

Mayor jumped to the Fire Department budget. Mayor stated that their budget is down due to the purchase of the radios in this year's budget. Recorder Palmer stated that the Fire Department is a prime example of the consolidation of expense accounts. It was suggested that rather than a miscellaneous accounts to call the account operation and maintenance account. Fire Chief Doug Anderson was excused.

General Government – Recorder Palmer stated that she included \$10,000 for crack seal of city hall parking lot. Joel Kertamus stated that he had an estimate of \$250 to do the crack seal. Mayor asked about the bond payment in the City Hall. Recorder Palmer stated that she has to budget for the rental payment to the Municipal Building Authority. Justin asked for clarification on what the Election funds pay for. Recorder Palmer stated that she has to plan for two elections a primary and a general election. Each election I have to pay for 16 judges, supplies, publications and lunches. Professional and technical services for the Planning Commission are to show engineering separate from planner fees. Discussion of Ucan fees to be separated for fire department and Police Department.

Discussion of enough funds for an additional police vehicle this year's budget. Mayor to talk to Police Chief Johnson. Discussion of purchase of pickup truck and discussion of purchase of dump truck.

Mayor explained the change of the crosswalk and striping problems on Center and Main Street. Currently if you move into the yellow area to turn you are making an illegal turn. UDOT is planning to fix the striping this intersection and fixing the drainage problem on Center and Main and Kearl, Quirk and Main. Mayor stated that he is not in favor of purchasing a new dump truck. Kevin stated that we need a truck to plow the snow and haul fill. Mayor stated that \$160,000.00 is a major expenditure to plow snow. Joel stated that the bobtail dump trucks are only used in the subdivision. Joel stated that if you get 4 or 5 inches of snow you need a large truck. Mayor stated that he felt that we are better off to hire dump trucks to bring us fill to us. Craig stated that the white dump truck we have now has lasted 17 years. That is a not too bad if you amortize it out. Craig stated that it is a money saver to fund a new piece of equipment so that you can work when you need to work. I think the city needs a 10-wheel dump truck. Justin asked if we have changed our minds about using roto-millings on our roads. Kevin stated that he was offered a good deal to get roto-millings hauled placed and rolled for less than road base. Kevin stated that we have committed to \$20,000. Mayor stated that we should try and buy the roto-millings out of this year budget.

Parks and Recreation – Recorder Palmer stated that she could see that there is an error in the expenditures for the park impact fees. She will fix this error to match in the income. Byron asked what the \$32,500 includes? Public notice, utilities, equipment supplies maintenance, travel. Mayor asked if we are going to carry of the expense for the buildings for the parks building. Byron asked about the money for 106474 – x it out if you need to save some money. Mayor stated that we want to close in have of the open pavilion and use the rest of the building for a park facility. \$75,000 for pavilions in the parks. Mayor asked if we have included the money to close in the open pavilion. Kevin suggested to put in \$35000.00 for the closure dived out of water, sewer, and general government. 70 X 60 feet storage. Community relations – Karen stated that budget looks good to me. Karen stated that the Heritage Play is not planned. Mayor wanted to fund the tree project. Put in money for trees under the Grantsville Tree project in the amount of \$1000.00.

Cemetery- Recorder was instructed to carry forward the building expense for this fiscal year.

Water dept. – Mayor stated that the first choice for improving 4inch lines. Getting the modeling done and getting the design work done for the chlorinating. Recorder Palmer stated that the upgrade of water line the city should apply for CDBG money for site specific projects. 4 inch water deficiencies from Cooley street to Kearl Street. Craig questioned the lack of increase of water sales. Mayor felt that last year was a bad projection. Mayor stated the impact fee revenues are down due to lower home construction expectations. Recorder Palmer stated that she funded another \$15,000 for the meter replacement program to convert the current meters to touch read meters.

Sewer treatment plant – upgrade for professional services for consideration of partial mechanical system analysis. The activity code to separate lab fees, environmental track separate. Leave at 40 for engineer and 20 for lab fees & monitoring. Mayor instructed Joel to make Farrel Sandberg happy concerning the damage to his field and to his corner post and gate. Mayor stated that he is concerned about the easement on Mr. Sandberg's property. Mr. Sandberg doesn't believe that we are within our easement. Mr. Sandberg also gave the city a place to drive through his property and we are not using it we take off through his field. We need to stop doing that. \$65,000 will be part cap and impart impact fee upgrade and modeling will be cap. Include \$10,00 for video of sewer line.

Garbage - The mayor explained that the company raised the fee 5 and 10 cents per can. Mayor suggested that we eat the increase.

Salaries: Mayor stated that the Wasatch Front is 2.8%. Some employees reach maturity and won't be receiving the cola. Craig suggested that we project 3%. Karen stated we

should consider 2.8%. Mayor suggested having recorder Palmer run the numbers at 3% across the board. It was determined to run it both ways. Recorder asked what the Mayor and Council want to be considered. Karen stated to leave it alone for the Council, Mayor, Judge and Attorney. Mayor wanted the Recorder to consider a raise for the Prosecuting attorney.

Other business: Kevin would like to look into Nextel phone service to see if it would be a cost saving not only for himself but to the city. The Nextel system allows for a monthly fee that will include unlimited phone to phone connection. This connection is like two-way radios called direct connect. The police could call the County they could use the direct connect for no additional cost. But if the city had a nextel phone Kevin stated that the employee could contact him without any additional fees. Karen stated that she would support looking into the cost comparison. Mayor supported Kevin's suggestion and told him to pursue it.

Motion by Karen, seconded by Craig to adjourn this meeting at 9:30 p.m. All voted in favor, motion carried.

Wendy Palmer, City Recorder

Merle E. Cole, Mayor